

Fremont Conservation Commission
08-13-12 Meeting Minutes



Fremont Conservation Commission
Minutes of August 13, 2012
Approved with clarification September 10, 2012

Present: Chairman Bill Knee, Co- Chairman Janice O'Brien, Member Pat deBeer, Alt. Leanne Miner, and Alt/Recording Secretary Meredith Bolduc.

Chrm. Knee opened the meeting at 7:05 pm.

MINUTES

Mbr. Knee made the motion to accept the minutes of the July 16, 2012 meeting as written. Following a brief discussion, Mbr. deBeer seconded the motion with favorable vote with favorable vote except for Alt. Miner who abstained as she was not present at that meeting.

GLEN OAKES FOREST AND WILDLIFE MANAGEMENT PLAN

Map 2 Lot 156-2-1

The Members reviewed and discussed the work agreement for a forestry operation in the Glen Oakes Town Forest submitted by Forester Charlie Moreno. The agreement included:

- Consulting Forester – Charles Moreno, LPF
- Landowner: Fremont Conservation Commission
- Job: Project Management for Forest Improvement Thinning (Implementation of Forest Management Plan) in Management Compartment #2.
- Location: 75± acre Management Compartment #2 of the Glen Oakes Conservation Area. The property is located off Andreski Drive, in the Town of Fremont, New Hampshire. Fremont Tax Map 2, Lot 156-2-1.
- Project Task Description:
 - I. Preparation of Forest Improvement Harvest
 - a) Set-up: *Review* of Forest Management Plan to insure familiarity with project. *Field location and demarcation* (painting or flagging) of *property lines* adjacent to project area.
 - b) *Access logistics*: Logistical planning to avoid vernal pools, stone walls, historic sites.
 - c) *Selection and marking* of trees to harvest for forest improvement and habitat management, in accordance with forest management plan.
 - d) *Volume measurement* and summary of sawtimber marked for harvest.
 - e) Assistance in the preparation of *harvest permits (if needed)*: Intent-to-cut and Wetlands Notification (logger must submit and be responsible for compliance with both permits).

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- II. Administration of Forest Improvement Harvest:
 - a) Project *bid preparation*: Prepare bid forms, harvest specifications. Contact potential bidders.
 - b) *Showing* of operation to harvest contractors; solicitation of bids; meeting to open & review bids.
 - c) Negotiation and preparation *logging contract*.
 - d) *Supervision* of harvest operation (6 to 8 visits).
 - e) *Cost/revenue accounting*.
 - f) *Communications* with Fremont town representative(s).
- Professional Service Fees: (Ceiling cost \$5,700)

Moreno Forestry Associates personnel:
Principal – Charles Moreno, Licensed Professional Forester (LPF) @\$70/hr.
Assistant – Gregory Jordan, LPF @ \$55/hr.
Part I: Projected as 40+ hours, with \$300± materials (paint). Total projected cost: \$2,700±.
Part II: Projected as 40 – 50± hours. Total projected cost: \$3,000±, or less.
- Service Quotation and Conditions:
 - I. Billing for Harvest Preparation and Administration, Part I and II, to be made at the time of the logging operation, when stumpage payments are received from logger or mill, unless harvest operation is delayed more than 3 months, in which case, billing for preparation time will be submitted to the Town.
 - II. Logger/sawmill stumpage payments will be supervised by Charles Moreno, via an escrow account. Charles Moreno will deduct above quoted fees and send stumpage balance to Landowner (Town), with full accounting.
 - III. Stumpage revenue received by Landowner (Town) will be dependent on types of forest products, timber volume harvested, and price received for timber.
 - IV. The Landowner (Town) will reimburse Charles Moreno for professional time spent on this project if the Landowner (Town) decides to cancel or postpone project after professional services have been initiated.
 - V. Deviation from above outlined project tasks, or additional requested project tasks, may cause an increase in project ceiling cost, if professional hours or materials used exceed those projected above.

No changes were made and with agreement of the Members Chrm. Knee signed the contract.

OAK RIDGE

Map 4 Lots 4, 8, 9, 10, 11, 12, & 16

The Commission received and reviewed a copy of the boundary survey for the Oak Ridge Town Forest. This plan was drawn by Tom Brouillette, dated 7-24-2012 and recorded at the Rockingham County Registry of Deed by Mrs. Bolduc on July 31, 2012. The last 10 boundary pins were in place.

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The Commission also received and reviewed a July 24, 2012 invoice in the amount of \$14,850.00 from T. D. Brouillette for survey services rendered for the boundary survey.

Mbr. O'Brien made the motion to authorize the payment from the current CC Current Use Account of \$14,850.00 to T. D. Brouillette for the Oak Ridge survey.

Motion seconded by Alt. Miner with unanimous favorable vote.

DENNIS HOWLAND

The Members received an August 10, 2012 correspondence from OSC Chairman Dennis Howland reporting that the Open Space Committee has agreed with the following:

1. Combine the Fall Foliage Hike with the Smith dedication hike.
2. CC/OSC should have space at Fremont Fall Festival to promote the Town Forests and our Open Space, and any upcoming events.
3. Submit PSNH grant application proposal for projects in the Town Forests.

FALL FOLIAGE HIKE and SMITH PROPERTY DEDICATION

The Members agreed that the Fall Foliage Hike will be held on Saturday October 13, 2012 beginning at 10:00 am at the entrance of the Glen Oakes Town Forest at the end of Andreski Drive. Mike Speltz is bringing along Chris Borg who is also a Forest Society land agent and top notch birder.

It was agreed that the Smith property dedication will be held at 10:00 am and will be followed by a walk to the Lawrence island at the west end of the Smith property. From there those that wish not to bushwack are going to be led back to the beginning. Those who choose will go with Dennis Howland into the Smith interior popping in and out from the road along Smith's south border.

Chrm. Knee said as far as publicity goes, the event can be advertised in local papers. Mbr. O'Brien said it can also be marketed as a birding event and maybe the NH Audubon will advertise it. Mbr. deBeer said she will look into a group at UNH that support public outreach by leading walks to see if they will be willing to market the event. It can also be advertised on the Town Website. Chrm. Knee said if we come up with some additional places to advertise we will add it to the list.

Mbr. O'Brien said she will send the Smith's an invitation to attend the dedication.

The Members agreed to have light refreshments at the beginning of the hike.

Mbr. deBeer said the Bioblitz report should be on the Conservation Commission page of the Town web site.

The Members agreed that there needs to be an article drawn for the 2013 Town Warrant to add the newly acquired Smith property to the already existing Town Forest. Chrm. Knee agreed to work on verbiage for the article.

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Mbr. deBeer suggested creating a capital reserve fund through the Town Warrant for the Town Forest. This prompted some discussion and Mbr. O'Brien said that a capital reserve fund would need to be for something very specific.

FREMONT FALL FESTIVAL

The Members unanimously agreed that the Conservation Commission, along with the Open Space Committee, would set up a table at the September 22, 2012 Fall Festival event at the Ellis School to have information available for the public about the Town Forest, the Conservation Commission, the documentary film Greenfire, the Smith property acquisition and dedication, as well as anything else conservation related.

Mbr. deBeer said he has contacted Matthew Thomas and there is still room to set up and the cost is \$25.00 to have a table.

Mbr. O'Brien made the motion to authorize payment of \$25.00 from the residual fund to the Fremont Historical Society for payment of a table at the September 22, 2012 Fremont Fall Festival. Motion seconded by Alt. Miner with unanimous favorable vote.

PSNH GRANT

In Mr. Howland's correspondence he offered the following for inclusion in the PSNH Grant application.

a. Oak Ridge North Kiosk, including new maps	\$ 410
b. Glen Oakes Partner Billboard, including plexiglas window	\$ 175
c. Oak Ridge North signage upgrade (no trail names)	\$ 260
d. Smith Signage (only one new name sign -Island Road)	\$ 325
e. Bridging - two places	<u>\$ 280</u>
total	\$ 1450

The Members agreed that they are supportive of Mr. Howland's submitting a PSNH grant proposal application for improvements to the Town Forest.

TOWN FOREST

Mbr. deBeer reported that with permission of the Selectmen she has authored a page on Face Book for the Fremont Town Forests. She said it is not necessary to be a Facebook member to view the Page because it is public. She requested that the link be added to the Town Web site. Mrs. Bolduc will find out if this is permissible.

PAUL & NANCY CHAMPIGNY

Middle Road (off 111A)
Brentwood/Fremont
Map 2 Lot 119

The Commission received from the Planning Board a notice of an August 15, 2012 Public Hearing and a comment sheet for Paul & Nancy Champigny who propose to subdivide their

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property located at Fremont Map 2 Lot 119 and Brentwood Map 217 Lot 97, off Middle in Brentwood, N.H., thus retaining 3.013 acres (total area in both towns) with the existing lot and creating one new lot to be known as Fremont Map 2 Lot 119-1 and Brentwood Map 217 Lot 97-1 with 3.074 acres (total lot area in both towns). All road frontage is in Brentwood and there is no wetland involved.

The Members reviewed the plan submitted and following some discussion agreed that Chrm. Knee issue a written statement on the comment sheet that the Conservation Commission has no comment.

BUDGET – 2013

Town Administrator Heidi Carlson has reminded all departments that their 2012 are due in the Selectmen’s office no later than August 16.

The Members discussed the 2013 Conservation Commission Budget. It was agreed to request an increase in line 220 (Memberships) to cover the \$100 dues for the Lamprey River Watershed Association of which the Commission recently became a member. This is the only change in the budget from last year.

4610 CONSERVATION COMMISSION	
100 Postage	\$ 75
110 Copies/Office Supplies	\$ 125
115 Photographs	\$ 1
125 Document Purchases	\$ 70
<i>Handbooks and RSA updates</i>	
200 Training & Seminars	\$ 100
<i>Includes workshops available to Commission Members.</i>	
220 Memberships	\$ 400
<i>\$250 = NH Association of CC</i>	
<i>\$ 50 = SPNHF</i>	
<i>\$100 = Lamprey River Watershed Association</i>	
500 Conservation Improvement	\$ 1
<i>Residual of budget put toward separate conservation fund (for possible future land purchase/preservation)</i>	
800 Exeter River Local Advisory Committee Dues	\$ 150
<i>Dues; Participation in ERLAC activities, support of committee</i>	
900 Conservation BR Fund (Budget Residual)	\$ 1
950 Conservation Projects	<u>\$ 1</u>
	\$ 924

Chrm. Knee made the motion to submit the Conservation Commission budget request of \$924 for 2013, which includes a \$100 increase in line 220 (Memberships) to cover the annual dues for the Lamprey River Watershed Association.

Motion seconded by Alt. Miner with unanimous favorable vote.

An appointment will be made with the Selectmen to present this budget request.

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In a conversation about the Training/Seminars line Mbr. deBeer said she paid the \$46.00 registration fee for the DES Drinking Water Source Protection workshop she attended in May out of pocket because she did not want to use all of the money in that budget line in case someone else needed it. Chrm. Knee felt that she should submit the invoice for payment and motioned that it be paid from training and seminars line of the current CC budget. Motion seconded by Mbr. O'Brien with unanimous favorable vote.

SEACOAST UNITED SOCCER CLUB

Map 6 Lot 020-001

It was previously reported that the Wetland Restoration Plan submitted to DES by S USC was sent back to them as incomplete because each stump was supposed to be denoted and this was not done. Mrs. Bolduc submitted copies of the updated plan S USC has since submitted to DES and she said no decisions have been made to date.

CORRESPONDENCE

Received: A July 25, 2012 correspondence from Fred Lindahl relative to his request to the Selectmen to recruit 2 additional town representatives to serve on the Lamprey River Advisory Committee.

At 9:35 pm Mbr. O'Brien made the motion to adjourn.
Motion seconded by Mbr. deBeer with unanimous favorable vote.

The next scheduled meeting is September 10, 2012.

Respectfully submitted,

Meredith Bolduc, Land Use AA/Recording Secretary